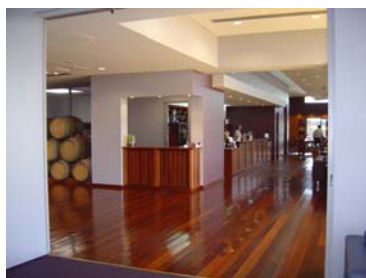




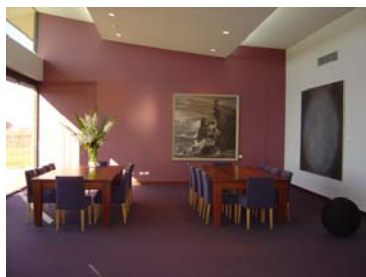
CORPORATE FUNCTIONS AT PETTAVEL



Get away from the busy corporate life and be productive in a relaxed atmosphere overlooking our sweeping vineyard. Whether you are considering Pettavel for a conference, product launch, team building or any other corporate function our reputation for contemporary dining and award winning wine ensures that your event will be a memorable occasion.

Pettavel can host conferences, afternoon or evening functions. You can choose from the restaurant, terrace or private boardroom depending on the number of guests and the size of your function.

THE BOARD ROOM



The Boardroom is a large private room with floor to ceiling glass, overlooking our vineyard. Its versatile décor allows this room to be used for business conferences, private board meetings, weddings or private parties.

The Boardroom comfortably seats 60 guests and is an impressive room for theatre style presentations or private functions. The Boardroom is available 7 days a week for private lunch functions or business meetings and has access to wireless broadband. Alternatively, you can book the boardroom for a private dinner, cocktail party or corporate function of more than 40 guests.

THE TERRACE



The Terrace is a square room adjoining our restaurant which has entirely glassed walls, giving you a complete view of our vineyard. This room has polished floorboards and sliding doors for privacy. The room also has an exit out onto the lawn and vineyard. Sole use can be offered for between 30 and 36 guests. The Terrace seats a maximum of 36 guests and is available 7 days a week, or may be used in conjunction with the restaurant for your function.

THE RESTAURANT



The Restaurant is a large open dining room with full glass frontage overlooking our vineyard. It is available 7 days a week for lunch or dinner functions. The Restaurant is ideal for corporate dinners and functions, seating a maximum of 150 guests.

CONTACT

Rebecca Smith, Function Manager
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CORPORATE FOOD & WINE PACKAGES



HALF DAY

From \$21.50 per guest

Tea and coffee on arrival

Morning tea of Pettavel cake, tea and coffee

OR

Afternoon tea of cheese platters or cake, plus tea and coffee

Private winery tour and cellar door wine tasting

ALL DAY CONFERENCE 1

From \$73.00 per guest

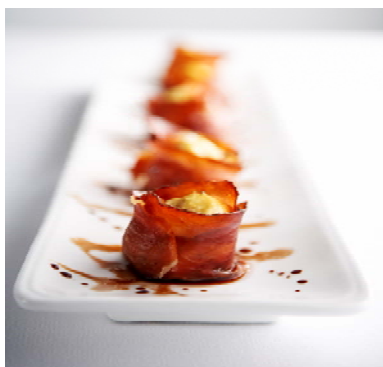
Tea and coffee on arrival

Morning tea of Pettavel cake, tea and coffee

Lunch - one course

Afternoon tea of cheese platters or cake, plus tea and coffee

Private winery tour and cellar door wine tasting



ALL DAY CONFERENCE 2

From \$96.50 per guest

Tea and coffee on arrival

Morning tea of Pettavel cake, tea and coffee

Five course long lunch, relaxing in the restaurant

Afternoon tea of cheese platters or cake, tea and coffee

Private winery tour and cellar door wine tasting

DAY AND EVENING

From \$143.00 per guest

Tea and coffee on arrival

Morning tea of Pettavel cake, tea and coffee

Lunch - main course

Afternoon tea of cheese platters or cake, including tea and coffee

Private winery tour and cellar door wine tasting

Five course dinner



- The packages illustrated above are examples. Pettavel can tailor packages to meet individual requirements and budgets.
- Beverages and additional requirements of the host are not included.

CORPORATE FOOD & WINE PACKAGES



EVENING STAR COCKTAIL

From \$110.00 per guest

Three hours of canapés
Dance floor
Microphone & lectern
Evening Star beverage package

PLATINA CORPORATES

From \$140.00 per guest

Canapés
House baked bread
Alternating two entrees
Alternating two main courses*
Alternating dessert
Freshly plunged coffee and T2 teas
Tablecloths
Dance floor
Microphone & lectern
Evening Star beverage package



FLEXIBLE CORPORATES

From \$75.00 per guest

Lunch and dinner packages tailored to suit your individual requirements

- *Main courses served with seasonal salad.
- All packages include room hire.
- Beverages, AV equipment and additional requirements of the host are not included.

CORPORATE BEVERAGE OPTIONS

EVENING STAR WINES

Sauvignon Blanc
Riesling
Chardonnay
Shiraz Rose
Pinot Noir
Shiraz
Cabernet Sauvignon Merlot

PLATINA WINES

Chardonnay
Viognier
Pinot Noir
Merlot Petit Verdot
Cabernet Sauvignon Cabernet Franc

SOUTHERN ÉMIGRÉ WINES

Shiraz Viognier

SPARKLING WINE

House Sparkling Wine

BEERS

Cascade Premium Light
Boags Premium Light
Carlton Crown Lager
Heineken

NON ALCOHOLIC BEVERAGES

Sparkling water
Still water
Orange Juice
Soft Drinks

- Pettavel also has an extensive wine list of over 150 Australian and international wines to choose from.





TERMS AND CONDITIONS

CONFIRMATION & PAYMENT

A signed booking form, credit card information and deposit payment are required to secure your chosen wedding date. The final payment (excluding beverages if being charged on consumption) is to be paid a minimum of 24 hours before your wedding. Any beverage charges (if being charged on consumption) are to be paid at the conclusion of your wedding. **Final confirmation of guest numbers is required 7 days prior to your event and this will be the minimum amount charged for.** We accept cash, cheques, direct bank deposits, and all major credit cards including Amex and Diners. Pettavel is happy to offer a payment plan. For all function payments paid by credit card, a 2% transaction fee will apply.

FUNCTION DURATION (EVENING)

Evening functions are held between 6.30pm - 11.30pm. A penalty fee of \$400 per half hour will apply after midnight. Your chosen beverage package allows drinks to be served for 5 hours between 6.30pm and 11.30pm. Beverages served before or after these times will be treated as a cash bar or added to your account.

FUNCTION DURATION (AFTERNOON)

Afternoon functions are held between 11.30am - 4.30pm. Your chosen beverage package allows drinks to be served for a 5 hour period between 11.30am and 4.30pm. Beverages served before or after these times will be treated as a cash bar or added to your account.

ADDITIONAL MEALS

Please advise us if you require additional meals for your photographer, entertainment etc. These will be charged at \$49 per person for main course and beverages. Meals for children between the ages of 5 years and 12 years will be charged at \$39 per child.

SPECIAL DIETARY REQUIREMENTS

Pettavel Chefs can cater to individual requirements if notified in advance. Please stipulate if any of your guests are vegetarian, lactose intolerant, strict diabetics, suffer from Coeliac disease or have a specific food allergy.

TRANSPORTATION

We can arrange to book taxi transportation for your guests on your behalf. Please inform us of your taxi requirements prior to the end of your function. Our Function Manager can also provide you with information for bus or helicopter transportation, or organise this for you.

CAKES

Due to Victorian Food Safety Laws, Pettavel has a strict policy on cakes brought into the building. We only accept cakes that are professionally prepared by Licensed Food Retailers or a Registered Food Business. Pettavel is happy to prepare cake for you providing we are given enough notice. Please ask the Function Manager for more information and pricing on cakes.

PHOTOGRAPHY

We welcome photos to be taken in our vineyard, front lawn and front steps of our building. Due to Occupational Health and Safety Regulations the winery is not available for photos.

TABLE SETTINGS

The Function Manager will design a floor plan for your function to suit your individual requirements. Any additional decorating is at your expense.

DECORATORS

Decorators must finish setting up at least 45 minutes prior to the beginning of your function. Please advise us of the contact details of your chosen decorator(s).



TERMS AND CONDITIONS

DISPLAYS & SIGNAGE

No items are to be attached, pinned or glued to any wall surface inside or outside the building. Any signage must be approved by Pettavel Management prior to your function.

RESPONSIBLE SERVICE OF ALCOHOL

Pettavel Winery & Restaurant follows the National Alcohol Beverage Industries Council guidelines on the Responsible Service of Alcohol. Pettavel staff members are instructed to not serve alcoholic beverages to guests under the age of 18 years, or to guests perceived to be in a state of intoxication.

COMPLIANCE

If management has reason to believe that the behavior of your guest(s) affects the smooth running of Pettavel's business or reputation, we reserve the right to remove the individual(s) from our premises during the function.

RESPONSIBILITY

Pettavel Winery & Restaurant does not accept responsibility for damage or loss of any customer's property left on the premises. Organisers of the function are financially responsible for any damages sustained to Pettavel property, fittings or equipment. Credit card details will be taken as a precaution before the event and damages will be charged if applicable.

SECURITY

An additional \$400 for security applies if events exceed 120 guests.

REFUNDS

In the event that the function is cancelled, deposits paid are non transferable and non refundable. All cancellations of confirmed bookings must be made in writing to the Function Manager.

PRICES

All quoted prices are inclusive of GST. Prices are correct at time of printing and are subject to change without notice.

HOST

It is necessary that the function host or organiser is familiar with the running sheet and makes themselves known to the Function Manager on arrival at the event.

Thank you for your understanding

